**Guidelines for Authors**

**The Editorial Process**

The manuscripts will be reviewed for possible publication with the understanding that they are being submitted to one journal at a time and have not been published, simultaneously submitted, or already accepted for publication elsewhere. The Editors review all submitted manuscripts initially. Manuscripts with insufficient originality, serious scientific flaws, or absence of importance of message are rejected. The journal will not return the unaccepted manuscripts. Other manuscripts are sent to two or more expert reviewers without revealing the identity of the authors to the reviewers. Within a period of eight to ten weeks, the contributors will be informed about the reviewers' comments and acceptance/rejection of manuscript. Articles accepted would be copy edited for grammar, punctuation, print style, and format. Page proofs will

be sent to the corresponding author, which has to be returned within five days. Correction received after that period may not be included. All manuscripts received are duly acknowledged.

**Submit your manuscript submission as follows.**

All manuscripts must be submitted on-line through joralbiomedsci@gmail.com

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**Original Articles**

1. Abstract: Structured abstracts of 200 words or less are preferred. A structured abstract contains the following sections: Introduction, describing the problem; Methods, describing how the study was performed; Results, describing the primary results; and Conclusions, reporting what the authors conclude from the findings and any clinical implications
2. Manuscript: Up to 3500 words excluding references and abstract. The manuscript proper should be organized in the following sections: a) Introduction and literature review b) Material and Methods, c) Results, d) Discussion, e) Conclusions f) References, g) figure captions h) Include the list of references with the manuscript proper. Submit figures and tables separately (see below); do not embed figures in the word processing document
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* Labels, numbers, and symbols should be clear and of uniform size. The lettering for figures should be large enough to be legible after reduction to fit the width of a printed column.
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* When graphs, scatter-grams or histograms are submitted the numerical data on which they are based should also be supplied
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* For digital images, ensure that the image has minimum resolution of 300 dpi or 1800 x 1600 pixels in JPEG/TIFF format. Restrict the number of images to a maximum of six.
* The Journal reserves the right to crop, rotate, reduce, or enlarge the photographs to an acceptable size.
1. Tables: Tables should be self-explanatory and should supplement, not duplicate, the text. Number them with Roman numerals, in the order they are mentioned in the text. Provide a brief title for each. If a table has been previously published, include a footnote in the table giving full credit to the original source. Submit tables as text-based files (Word or Excel, for example) and not as graphic elements.
2. Model release and permission forms: Photographs of identifiable persons must be accompanied by a release signed by the person or both living parents or the guardian of minors. Illustrations or tables that have appeared in copyrighted material must be accompanied by written permission for their use from the copyright owner and original author, and the legend must properly credit the source. Permission also must be obtained to use modified tables or figures

**Case Reports** will be evaluated for completeness and quality of records, quality of treatment, uniqueness of the case, and quality of the manuscript. Abstracts of 200 words or less are preferred. Word limit is 2000 excluding abstract and reference. A high-quality manuscript will include the following sections: introduction; diagnosis; Etiology; treatment objectives, alternatives, progress, and results; and discussion. The submitted figures should include extra oral and intraoral photographs and dental models, panoramic radiographs and tracings from both pre-treatment and post treatment, and progress or retention figures as appropriate.

**Review articles**
Systemic critical assessments of literature and data sources. Up to 3500 words excluding references and abstract. Abstracts of 200 words or less are preferred. Research Gaps in Policies, Protocols and Practice: This section would cover insights on existing gaps in the policies, protocols and practice pertaining to oral health and diseases. The review formats have to highlight the need to bridge the gap in one or all aspects, so that the optimum oral health is achieved.

**Short Communications:** should not exceed 2000 words, including the bibliography, and should include a minimal number of figures or tables. Abstracts of 200 words or less are preferred Priority will be given to communications relating to primary research data, preferably clinical but also basic.

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**Authorship criteria:**

1. Substantial contributions to conception and design, or acquisition of data, or analysis and interpretation of data;

2. Drafting the article or revising it critically for important intellectual content; and

3. Final approval of the version to be published.

Conditions 1, 2, 3 and 4 must all be met. Acquisition of funding, the collection of data, or general supervision of the research group, by themselves, do not justify authorship. The order of authorship on the byline should be a joint decision of the co-authors. Authors should be prepared to explain the order in which authors are listed. Once submitted the order cannot be changed without written consent of all the authors.

**For a study carried out in a single institute, the number of authors should not exceed six. For a case-report and for a review article, the number of authors should not exceed four**.

Only those who have done substantial work in a particular field can write a review article. A short summary of the work done by the authors (s) in the field of review should accompany the

manuscript. The journal expects the authors to give post-publication updates on the subject of review. The update should be brief, covering the advances in the field after the publication of

article and should be sent as letter to editor, as and when major development occur in the field.

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**Ethics**

When reporting experiments on human subjects, indicate whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation (institutional or regional) and with the Helsinki Declaration of 1975, as revised in 2000 (available at http://www.wma.net/e/policy/17-c\_e.html). Do not use patients' names, initials, or hospital numbers, especially in illustrative material. When reporting experiments on animals, indicate whether the institution's or a national research council's guide for, or any national law on the care and use of laboratory animals was followed.

**References**

References should be numbered consecutively in the order in which they are first mentioned in the text (not in alphabetic order). Identify references in text, tables, and legends by Arabic numerals in superscript. References cited only in tables or figure legends should be numbered in accordance with the sequence established by the first identification in the text of the particular table or figure. Use the style of the examples below, which are based on the formats used by the NLM in Index Medicus. The titles of journals should be abbreviated according to the style used in Index Medicus. Use complete name of the journal for non-indexed journals. Avoid using abstracts as references. Information from manuscripts submitted but not accepted should be cited in the text as "unpublished observations" with written permission from the source. Avoid citing a "personal communication" unless it provides essential information not available from a public source, in which case the name of the person and date of communication should be cited in parentheses in the text. For scientific articles, contributors should obtain written permission and confirmation of accuracy from the source of a personal communication. If the number of authors is more than six, list the first six authors followed by et al.

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Kulkarni SB, Chitre RG, Satoskar RS. Serum proteins in tuberculosis. J Postgrad Med 1960; 6:113-120.

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Shen HM, Zhang QF. Risk assessment of nickel carcinogenicity and occupational lung cancer. Environ Health Perspect 1994; 102 Suppl 1:275-282.

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